

## **Subject: Request to Attend PCC 2026, Compliance Training & Regulatory Insight**

Hi [Manager's Name],

I'd like to request approval to attend [ETA's Payments Compliance Conference](#), taking place November 4–5 at The Ritz-Carlton, Pentagon City in Pentagon City, VA.

This is a rare opportunity to hear directly from legislators and regulatory agencies shaping the rules we work under every day. The conference is designed to deliver practical, immediately applicable insights that can strengthen our compliance approach.

### **WHY PCC**

- **Direct Regulator Access:** Hear expectations firsthand from agencies and policymakers — no secondhand interpretation
- **Actionable Workshops:** Expert-led sessions focused on the “how to,” covering implementation, audit readiness, and real-world application
- **Highly Relevant Content:** Every session is tailored to today's payments and compliance landscape
- **Networking:** A rare opportunity to meet with peers to share best practices, discuss industry-wide issues and different approaches to problem-solving

### **ESTIMATED INVESTMENT**

- **Registration:** \$1395 (ETA Member) / \$1695 (Non-Member)
- **Hotel:** ~\$329/night (room block through Oct 16)
- **Travel:** [Estimate]

Importantly, coming out of this conference, I'll share key takeaways and recommendations aligned to our current compliance priorities.

Given the direct regulatory access and practical training, I'm confident this will provide immediate value to our team.

Thank you for considering,  
[Your Name]